



Bear Creek Adventure Ltd & Edgbaston Watersports
Icknield Port Road,
Birmingham
B16 0AA

Telephone: 0121 454 1997
Email: info@BearCreekAdventure.co.uk
info@EdgbastonWatersports.co.uk

Group Booking Form

Group

Contact Name Position within Organisation

Please indicate how you would like us to contact you.

(Please ensure that you have provided the relevant contact information below)

Organisation Phone	Organisation Fax
Home Phone	Mobile
Organisation E-mail	Personal E-mail

Organisation Address

Organisation Phone Organisation Fax

Home Phone Organisation E-mail

Mobile Personal E-mail

Age of Group Gender of Group Number in Group Number of Helpers

Any Special Needs/ Medical Requirements

Experience Of The Group

Aims Of The Group (teamwork, fun, training, curriculum related etc.)

Activities Required Dates
Times

How will course be paid for (Please supply an order number)

BOOKING CANNOT BE PROCESSED WITHOUT DEPOSIT, ORDER PURCHASE NUMBER or FULL PAYMENT.

I have had brought to my attention the Terms & Conditions relating to this booking, in particular, those concerning cancellation. I understand that booking is accepted on the understanding that Bear Creek Adventure safety regulations are observed. I accept that Bear Creek Adventure, is not under any liability whatsoever in respect of loss or damage to personal property, not caused by negligence or default of Bear Creek Adventure, its suppliers and its agents whilst attending the course.

I also consent to any photography material that includes images of my group can be used in any future articles or advising material.

Signature

Date





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CONDITIONS OF GROUP BOOKINGS

Valid for booking from the 1st January 2012 until further notice.

Bear Creek Adventure Ltd & Edgbaston Watersports reserves the right to cancel or modify their courses due to safety considerations and factors beyond our control

Liability and Insurance

1. All participants must be aware of the potential hazards involved in some activities and accept the risks associated.
2. All participants must be aware that any gross misconduct of loss or damage to Bear Creek Adventure Ltd & Edgbaston Watersports property (including facilities used) & equipment will be invoiced to the group at cost for repair/ replacement under the discretion of the Company Directors.
3. Bear Creek Adventure Ltd & Edgbaston Watersports is under no liability whatsoever in respect of loss, damage to property.
4. Participants are most strongly advised to arrange their own suitable insurance cover. Bear Creek Adventure Ltd & Edgbaston Watersports is unable to offer any form of insurance cover (other than public liability).

Health and Safety Considerations

1. Due to strenuous nature of some activities, all participants should be physically fit. Anyone with medical conditions must seek medical advice and contact us.
2. Course participants will not be permitted to consume alcohol or drugs prior to or during courses. Bear Creek Adventure Ltd & Edgbaston Watersports staff reserve the right to refuse anyone considered being under the influence of drugs or alcohol.
3. Our group size is a maximum of **10 young people** at any one time; a member of your staff must accompany each group. Bear Creek Adventure Ltd & Edgbaston Watersports staff has the right to refuse to continue the session/ activity if the group numbers are above the maximum number stated.
4. Where the situation necessitates it, we may need to consider increasing the costs or reducing the maximum group sizes to ensure that safety/ supervision is not compromised
5. The group leader must ensure the suitability of the venue with to regard to adequate access & space for the activities.
6. Bear Creek Adventure Ltd & Edgbaston Watersports must be informed if easy/ reasonable access is not available. We can advise on access & space required.
7. Read the notes on the Role of Group Leader's leaflet & make all other staff aware of them.

Disabilities

1. Disabled persons are welcome to participate, subject to submission of details to Bear Creek Adventure Ltd & Edgbaston Watersports.
2. Bear Creek Adventure Ltd & Edgbaston Watersports must be informed of any medical conditions (ie. asthma, epilepsy, deafness) or any other special needs of any/all participants.
3. Where the situation necessitates it, we may need to consider increasing the costs or reducing the maximum group sizes to ensure that supervision is not compromised

Bookings and Payments

1. The booking form must be completed and signed by the Group Leader/ Co-ordinator.
2. Provisional bookings can be made over the telephone but they must be confirmed by post within 14 days of the telephone booking.
3. A deposit of 20% will be required at the time of booking. The full amount is payable before the course.
- 4. NO PAYMENT – NO ACTIVITIES!!**

Cancellations and Refunds

Cancellation by the client

1. All cancellations must be in writing.
2. Cancellations less than 5 weeks before the start day 25% will be refunded.
3. Cancellations less than 4 week before the start day no refunds will be made.

Cancellation by Bear Creek Adventure Ltd & Edgbaston Watersports

1. Whilst every attempt is made to ensure that courses actually run, Bear Creek Adventure Ltd & Edgbaston Watersports will notify the client by telephone on the morning of the event to discuss the options where we believe on reasonable grounds that alteration/ cancellation is necessary due to dangerous/ adverse weather conditions and/or unsuitable conditions for the course activity. Bear Creek Adventure Ltd & Edgbaston Watersports has the right to cancel without refund due to Health & Safety reasons.
2. For all other reasons of cancellation Bear Creek Adventure Ltd & Edgbaston Watersports shall notify the client of any alteration to the agreed activity booked. Bear Creek Adventure Ltd & Edgbaston Watersports has the right to change the agreed activity for an alternative either equal or better value, at Bear Creek Adventure Ltd & Edgbaston Watersports discretion.